



Report to The Nation Municipality Public Library Board

Report Number: CEO-03-2025

Subject: Operational Update – June 2025 Branch Reopening

Date of the meeting: June 12th, 2025

Prepared by: Pierre Leroux, CEO

Circulated to and/or collaborated with: Library Manager

Approval: N/A

In agreement with the recommendation based on the contents of this report.

Recommendation

[That the Library Board receive this operational update regarding preparations for the reopening of all three library branches scheduled for June 16, 2025.]

Financial Considerations

No significant expenses to report at this time.

Financial implications have been verified with annual budget and / or approved applicable policy or by-law: Yes

Context

Following the temporary closure, preparations are underway for a “soft” reopening of all three branches. Staff scheduling has been finalized, training for the new Mandarin M5 system is scheduled, and public communications are being coordinated.

Report

Reopening Schedule:

Official reopening date: Monday, June 16, 2025

All branches (Limoges, St-Isidore, St-Albert) are expected to be operational without major issues.

Branch	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Limoges	9–12	—	—	1–7 or 3–7	—	—
St-Isidore	—	1–7	—	—	9–12	—
St-Albert	—	—	1–7	—	—	—

Total open hours to the public: 24 hrs

Note: The Monday morning service at Limoges will begin only after the school year ends (tentatively June 23). In the fall we expect only a slight increase in public hours as we are already above the anticipated 15 hours weekly.

Other Key Updates

Mandarin M5 training began this week.

Migration to a new OLS library system is not currently feasible due to staffing limitations, though further review is planned.

Reopening messaging has been circulated to the public, as well as a survey to help guide library discussions moving forward.

We have regained access to the Library Website, communications department has made modifications. In the future we will discuss the future of the library website and possible integration into the municipal website as their will be redone in the coming year.

Long-Term Considerations

Limoges: School Request: The school has requested access two days per week in September. One day/week is manageable with current staffing; two days would require a new part-time hire. I have reached out to school administration to explore whether they might assist with staffing for the second day.

Limoges: A side entrance is being considered as a long-term solution to improve public access during peak school hours. Discussions with the school administration have been initiated.

St-Isidore: We are exploring minor renovations to improve services.

St-Albert: Given the current discussions regarding the future of the building, we will keep the board informed as to potential paths forward.

Relevance to priorities

This forecast provides foundational support to maintain continuity of service and aligns with responsible financial oversight during governance renewal.

Communication Plan

N/A

Other Option/Options to the Recommendation

Attachments