



## **Report to Council**

**Report Number:** BL-01-2024

**Subject:** BL-01-2024 Computers in By-law vehicles

**Date of the meeting:** October 28, 2024

**Prepared by:** Guy Prévost, By-law Enforcement Manager

**Circulated to and/or collaborated with:** N-A

**Approval:** Pierre Leroux, CAO

*In agreement with the recommendation based on the contents of this report.*

## **Recommendation**

[Be it resolved that Council approves the implementation of computers and printers in By-law vehicles for The Nation Municipality in 2025.]

## **Financial Considerations**

The funds for this purchase will be included in the 2025 budget, totaling \$19,000.00.

## **Context**

The purpose of this report is to ask Council to approve the purchase of Computers for By-law enforcement vehicles to increase staff's efficiency when responding to the recent increase in service calls.

## **Report**

The Nation Municipality is facing a significant service demand increase due to the fast growth of its population. The By-Law Department is asked to cover a wide range of requests from its residents and to investigate other matters within a reasonable amount of time. Over the last 2 years, the number of calls coming into our department has doubled but is being managed by the same number of personnel (1 full time and 2 part time positions). See Appendix A

MRF Geosystems has approached the By-Law services of The Nation Municipality to inquire about a partnership to use their technology to provide better service to the population

### How the software will increase quality of service offered to residents:

- Increase efficiency in report writing time for officers
- Reduce gas expenses by eliminating the need for travelling to the office to perform administrative tasks
- Software allowing staff to manage Administrative Monetary Penalties
- Increase efficiency in writing tickets
- Ability to print by-law orders and fire permits while on service calls
- Ability to respond to service calls in timely manner

The By-law enforcement department currently has two vehicles. The total cost for the purchase of two units and necessary software represents \$13,190.40. See draft agreement presented in Appendix B.

We estimate that the cost of installation for both units will be approximately \$6,000.00. Waiting until final budget approval would delay the implementation of this essential initiative.

By approving this report now, the funds will be included in the 2025 budget, allowing us to proceed with the purchase and have the units operational by the beginning of 2025, addressing the immediate need for improved service delivery.

**Relevance to priorities**

This purchase aligns with the strategic objective stated at page 5 of the 2014-2034 strategic plan: “provide the municipal services and facilities needed to meet the needs of current residents and to support future development.”

It will also address the needs identified in the Strategic Asset Management Policy (Policy No FD-01-2019)

**Communication Plan**

N-A

**Other Option/Options to the Recommendation**

Council also has the option to not proceed with this purchase which would impact the quality of services offered to residents by our By-law enforcement department.

**Attachments**

Appendix A: Service call statistics for 2023 and 2024

Appendix B: Draft software and services agreement